Being safe and legal online

The skills required to stay safe, legal and confident online.

I can:

1) respond to requests for authentication for my online accounts and email ☐
(e.g. use a second device to receive codes when a website provides dual factor authentication and input the code to access the associated account)

2) keep my online accounts secure, using different secure passwords ☐
(e.g. make sure that online login information is not shared with anyone; create passwords using three random words or with at least 8 characters, using lower- and upper-case letters, numbers and symbols)

3) set privacy settings on my social media and other accounts ☐
(e.g. apply privacy settings to Facebook to ensure only friends can see posts and shared content)

4) identify secure websites by looking for the padlock and https in the address bar ☐

5) recognise suspicious links in email, websites, social media messages and pop ups and know that clicking on these links or downloading unfamiliar attachments could put me and my computer at risk ☐
(e.g. activate pop-up blockers on my web browser to reduce the threat from malicious sites)

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I understand:

1) the risks and threats involved in carrying out activities online and the importance of working securely ☐

2) that viruses can damage my computer and that security software should be used to prevent this ☐

3) that my online activity produces a permanent record which could be accessed by others and used both now and in the future ☐
(e.g. I will ensure posts on social media are not offensive or inappropriate)

4) that others can capture and use my data and that I can protect and secure my personal data against such threats through privacy settings ☐

5) that I must not share other people's data online without their consent ☐
(e.g. I will ensure that I post nothing on social media about others, including children, without their permission)

6) why it is important to keep my computer systems and security software up to date and I allow them to be updated when prompted ☐
(e.g. set automatic updates in the settings menu for the computer operating system and security software)

7) why I cannot take and use content (images and documents from the web) that belongs to others without their permission because I know that online material is subject to copyright and intellectual property legislation ☐
(e.g. I will use search tools to find images and other online content that can be used by others)