Transacting

The skills required to register and apply for services, buy and sell goods and services, and manage transactions online.

I can:

1) set up an account online, using appropriate websites or apps, to buy goods or services ☐
(e.g. set up online accounts for public services such as with your local council or a government department, or with retailers to order and pay for goods online such as through Amazon or eBay)

2) access and use public services online, including filling in forms ☐
(e.g. make a GP appointment online, apply online for a television license or road tax)

3) use different payment systems, such as credit/debit card, direct bank transfer, and phone accounts, to make payments for goods or services online ☐
(e.g. use travel websites and apps to book tickets and make reservations)

4) upload documents and photographs when this is required to complete an online transaction ☐

5) fill in online forms when required to complete an online transaction ☐

6) manage my money and transactions online and securely using websites or apps ☐
(e.g. set up and use online and telephone banking through websites or apps, keeping access information secure)